



Live Well Home Care
RN JOB DESCRIPTION

Job Title:	Registered Nurse	Company Name:	Live Well Home Care
Department/Group:	Private Home Care	Job Category:	Non-Medical Home Care
Location:	Georgia	Travel Required:	Within 50 mile radius
Level/Salary Range:	\$	Position Type:	PRN
HR Contact:	Staffing Coordinator	Date Applied:	
Will Train Applicant(s):	Must Have Experience	Posting Expires:	
External posting URL:	N/A		
Internal posting URL:	N/A		
Applications Accepted By:			
FAX OR E-MAIL: Phone Number or EMAIL Subject Line: RN (PRN) Home Care Attention: Staffing Coordinator			
Job Description			
<p>Role and Responsibilities</p> <ul style="list-style-type: none"> • Assessing clients to determine care needs and level of care needed. • Creating care/service plans in coordination with the client or responsible party, and the client’s physician and other healthcare providers. • Performing regular reassessments and observations and charting observations, e.g., improvement or deterioration of symptoms, new symptoms and new care needs, reactions to medications, and overall health condition of the client. • Researching and recommending ways to improve client’s quality of life. • Educating clients and/or the responsible parties. • Training and supervising direct care workers/caregivers. • Supporting and instructing employees providing direct care verbally and in writing. • Ensuring client and employee safety and security by assessing potential risks and introducing preventative measures. • Maintaining communication with client’s physician and other healthcare providers. • Maintaining client’s progress notes and clinical notes if client is receiving skilled nursing care. • Ensuring care continuation in case of client transfer. • Coordinating care services between Live Well Home Care and other healthcare providers when necessary. • Preserving the privacy/confidentiality of client information and agency matters. 			

- Maintaining accurate time records and submitting required records on time.
- Responding to emergencies and participating in weekend and holiday shifts/schedules.
- Taking part in any special projects, including surveys and studies.
- Supervising direct care worker/caregiver dress code and attendance.
- Reporting all suspected or witnessed cases of abuse and serious incidents to the relevant bodies as directed by rules and regulations.
- Taking part in policy formation and revision.
- Assisting the Administrator to make decisions related to care provision and services.
- Complying with and ensuring compliance with agency policies and procedures.
- Protecting Live Well Home Care's resources, supplies, equipment, and other property.

Qualifications and Education Requirements

- Must be active on the Georgia Nurse Registry.
- Must have a valid state licensure.
- Must have First Aid and CPR certifications.
- Must have 1-3 years of nursing experience, preferably in a home care setting.
- Great organizational and supervisory skills will be an added advantage.
- Must be able to think and act quickly in case of an emergency.
- Must be kind, compassionate, and non-judgmental.
- Must be computer literate and be able to communicate well in both verbal and written English.
- Must be a team-player and willing to respect and work with clients and workmates.
- Must be willing and able to work under stressful conditions with or without direct supervision.
- Must have a full understanding of the rules and regulations pertaining to the industry.
- Must be willing and ready to comply with State and Federal laws, and agency policies as well.
- Must be willing and ready to avail all records in a timely way.
- Must be ready to demonstrate a full understanding of Universal infection control and OSHA procedures.
- Must have the physical ability to stand for long hours and to lift or support clients who have mobility issues.
- Must possess excellent visual and auditory senses.
- Must pass a background screen.
- Must be willing and ready to travel as required, and be in possession of a valid driver's license and automobile insurance.
- Must provide evidence of adequate health status to perform duties.

This position has potential for cross-training to other programs within the agency. Cross-training to perform those job functions is not included in the home care job description. This portion of cross-training will be utilized on an as needed basis.